MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
ARKANSAS PUBLIC EMPLOYEES RETIREMENT SYSTEM
FEBRUARY 20, 2013

The regular quarterly meeting of the Board of Trustees of the Arkansas Public Employees Retirement System was held on Wednesday, February 20, 2013 at 9:00 a.m., in the Conference Room, 124 West Capitol, Little Rock, Arkansas. Mr. Artee Williams presided.

QUORUM PRESENT:
Mr. Williams recognized the presence of a quorum.

BOARD MEMBERS PRESENT:
Mr. Artee Williams (State Employee Member), *Chair*, Director, Dept. of Workforce Services
Ms. Ouida Wright (State Employee Member), Conway, AR
Judge Mike Jacobs (County Employee), Clarksville, AR
Mr. Bill Gaddy (State Employee Member), Little Rock, AR
Ms. Carol Bevis, (Other, Non-State Employee), Little Rock, AR
Ms. Janet Harris, Deputy State Auditor *(proxy)*
Mr. Wes Goodner, State Treasurer's Office *(proxy*
Dr. John Shelnutt, Dept. of Finance and Administration *(proxy)*
Ms. Gail H. Stone (Executive Director), APERS

BOARD MEMBERS ABSENT:
Hon. Richard Weiss (Ex-Officio Member), Dept. of Finance and Administration
Hon. Charlie Daniels (Ex-Officio Member), State Auditor
Hon. Martha Shoffner (Ex-Officio Member), State Treasurer
Mayor Steve Northcutt (City Employee), Malvern, AR

VISITORS PRESENT:
Mr. Ryan Ball, Callan Associates, Inc.
Mr. Kevin Dolsen, Callan Associates, Inc.
Mr. Norm Jones, Gabriel Roeder Smith & Company
Mr. Mita Drazilov, Gabriel Roeder Smith & Company
Hon. Roger Smith, F.O.P/ District Judge Lobbyist
Mr. Mike Knapp, Bureau of Legislative Audit
Mr. Danny James, Arkansas State Employee Association
Mr. Chris Villines, Association of Arkansas Counties

STAFF PRESENT:
Ms. Michele Williams, APERS Deputy Director
Mr. Carlos Borromeo, APERS Chief Investment Officer
Ms. Susan Bowers, APERS Associate Director of Investments
Ms. Ashley McAdoo, APERS Chief Fiscal Officer
Mr. Jay Wills, APERS Attorney Specialist
Ms. Becky Walker, APERS Administrative Service Manager
Ms. Linda McGrath, APERS Administrative Specialist

NEWS MEDIA NOTIFIED:
A letter of notification of the Arkansas Public Employees Retirement System Board meeting was sent to the Arkansas Democrat-Gazette, the Associated Press, Television Station KLRT/FOX16, Radio Station KARN, and Radio Station KAAY. This letter of notification is pursuant to A.C.A 25-19-101 (Act 93 of 1967) as amended-The Freedom of Information Act.

MINUTES:
Prior to the Board meeting, a copy of the Minutes from the meeting of November 14, 2012 was mailed to each APERS Board member for review. On a motion made by Judge Jacobs and seconded by Ms. Wright, the November Minutes were approved as presented.

<u>5-YEAR EXPERIENCE STUDY– Presented by Mr. Norm Jones and Mr. Mita Drazilov of Gabriel, Roeder, Smith and Company</u>

Mr. Drazilov explained that the results of this study covered APERS actuarial experience from July 1, 2007 through June 30, 2012. It is recommended that the System perform such a study every five years and reset, if needed, the actuarial assumptions based on past activities within the system. The System's annual valuations are based upon these assumptions, which can be broken down into two areas: demographic assumptions and economic risk areas. Mr. Drazilov stated that demographic factors were variables like age at retirement, disability, salary, years of service and age at death, while economic assumptions cover the stock markets, quarterly returns and levels of wage inflation. He stressed the importance that the underlying assumptions used to establish annual contribution rates be as accurate as possible. Being overly optimistic would result in the plan being under-funded in the future, while using overly conservative numbers would place an unfair economic burden on today's employers and tax-payers. The numbers that the actuaries use are a middle ground between the expected 5-year figures and the actual ones.

Mr. Jones described the findings of the past five years in the demographic assumptions. In most cases, the latest demographic findings remained unchanged or improved slightly.

- **Normal (Unreduced) Retirement Experience:** Overall, there were fewer retirements than expected. Rates were adjusted to bring them closer to actual experience. This change decreases the computed employer contribution rate.
- **Early (Reduced) Retirement Experience:** Overall, there were fewer early retirements than expected. Rates were adjusted to bring them closer to actual experience based. This change decreases the computed employer contribution rate.
- **Rates of Withdrawal:** Crude withdrawal rates (both service based and liability-weighted age based) were similar to previously assumed rates. No change was made.
- **Disability Rates:** Crude disability rates were similar to previously assumed rates. No change was made.
- **Death-in-Service Mortality Rates:** Insufficient data existed to separately analyze pre-retirement mortality rates. The proposed pre-mortality rates are a multiple (50%) of the proposed post-retirement mortality rates. These changes decrease the employer contribution rate.
- **Retired Life Mortality:** Retired life mortality was higher than assumed for males and females. Proposed assumptions include a margin for future increases in life expectancy of similar magnitude for males and females. These changes increase the employer contribution rate. Post-retirement disability mortality was changed to be the same table as healthy mortality set forward ten years.

Mr. Drazilov discussed the economic risk areas which are based on forecasts going forward. He commented that these were much harder to project then demographics. He talked about changes in increases in wages, projected investment returns and finally recommended a range of economic assumptions.

Current economic assumptions for the System are as follows:

Investment Return	8.00%
Wage Inflation	4.00%
Price Inflation	3.00%
Spread Between Investment Return and Wage Inflation	4.00%
Spread Between Investment Return and Price Inflation	5.00%

- **Price Inflation**: Based upon the reviewed data, GRS suggested the Board consider a price inflation assumption in the range of 2.50% - 3.00%.

- **Wage Inflation**: Based upon the reviewed data and considering the proposed price inflation range of 2.50% to 3.00%, GRS suggested the Board consider a wage inflation assumption in the range of 3.50% to 4.00%.

- **Pay Increase Rates**: Based on the observed experience over the 5-year period, it was recommended that current rates remain unchanged for all ages.

- **Investment Return:** Given APERS' level percent of payroll financing objective, but recognizing that a level of conservatism may be desirable, the actuaries suggested that the Board consider an investment return assumption in the range of 7.50% to 8.00%. Mr. Drazilov noted that the selection of an investment return assumption at the upper end of this range results in a higher risk of increased employer contributions in the future, while Ms. Stone pointed out that a lower assumption would cause the Employer Rate to rise immediately.

The actuaries explained that APERS' current practice of using the ultimate entry age normal cost method has come under increased scrutiny from the Governmental Accounting Standards Board (GASB). While GRS still believe that the ultimate entry age normal cost method has merits in certain situations, given that GASB has prohibited the use of this method for complying with Statement Nos. 67 and 68, they recommended that the Board adopt the traditional entry age normal cost method for actuarial valuation purposes for funding.

Finally, Mr. Drazilov stated that it was also GRS' recommendation that the Board close the 30-year amortization period for actuarial valuation purposes. This means that for the June 30, 2013 actuarial valuation, a 29-year amortization period would be used.

The actuaries explained a chart showing the currently assumptions (both demographic and economic) and the current Employer Rate of 14.88% (as of July 1, 2012) as well as APERS' Funded Ratio (68.92%). Then they showed a various combinations of the proposed assumptions and what it did to the Employer Rate and the Funded Ratio. Keeping the same economic assumptions and merely adopting the new demographic resulted in a small increase in the Employer Rate (14.88% to 14.94%) and the Funded Ratio increasing (68.92% to 70.34%).
When the new economic assumptions were factored in the Employer Rate ranged even higher, from15.71% to 16.87%, while the Funded Ratio held steady or dropped slightly.

In answer to the question of what was a prudent assumed rate for investment returns, Mr. Jones commented that NASRA had recently done a study of large, public-sector plans which indicated that the average annual investment return over last 10-year period was just over 8%. Mr. Dolsen acknowledged that over that same, volatile time period APERS averaged 7.94% and 9.7% for the last thirty years.

Mr. Goodner motioned to adopt the proposed demographic assumptions and cost methodology. This included closing the 30-year amortization period and adopting the traditional entry age normal cost method for actuarial valuation purposes. He was seconded by Judge Jacobs and the motion passed unanimously.

Dr. Shelnutt motioned continue with the 8% Actuarial Assumed Rate, 4% Wage Inflation Assumption and 3% Price Inflation Assumption. Ms. Wright seconded the motion and it carried.

LEGISLATIVE REVIEW:
Ms. Stone gave a brief rundown of the proposed legislation affecting the retirement system and requested the Trustees vote to oppose or support each bill.

- **SB 105 –** APERS Technical Corrections Bill

This bill sought to codify exactly what "retirement" means, as well as permanently open the window for APERS' members to go from non-contributory to contributory. Staff recommends the Trustees support this Bill.

- **SB 116 –** An Act to limit the use of a reciprocal systems calculation of final average salary for an ATRS member if the member's reciprocal service credit is less that the number of years of service credit used to calculate the final average salary for the system; to declare an emergency; and for other purposes.

Ms. Stone noted that while this Bill was directed at ATRS, but she was concerned that the language might allow it to bleed over into APERS and dictate how Staff calculates a Final Average Salary. She was pressing George Hopkins, the Director of ATRS, for further clarifying language to protect APERS.

- **SB 118 –** An Act to allow a state supported-retirement system to require a qualified domestic relations order to substantially comply with the uniform legal form of a qualified domestic relations order to pay benefits; to make technical correction; and for other purposes.
  Now Act 44 of 2013

- **SB 202 –** An Act to allow certain members of the General Assembly to opt out of membership in the Arkansas Public Employees' Retirement System; to declare an emergency; and for other purposes.

- **HB 1177 –** An Act to allow certain members of the General Assembly to opt out of membership in the Arkansas Public Employees' Retirement System; to declare an emergency; and for other purposes. **Withdrawn**

Ms. Stone explained that SB 202 and HB 1177 were similar and needed careful consideration. SB 202 would allow certain members of the General Assembly to opt out of APERS, i.e. members who are already retired from a reciprocal system, such as ATRS. Similarly, HB 1177 would have exempted General Assembly members who are at least age 65 and already retired from a reciprocal system, but it had been withdrawn. She noted that SB 202 took the plan full circle to where it was in 1999 and stated that "opt out" provisions usually hurt the people who least expect it. Many people never imagine they will be in a position long enough to vest, then find themselves 5 years down the road with no service credit and want the System to forgive them the cost of the purchase. Staff was not in favor of this Bill.

- **SB 214 –** An Act concerning the retirement options for employees of state-supported institutions of higher education; and for other purposes.

Ms. Stone noted that this bill targets the many people employed by the University of Arkansas on a part time/temporary basis who are not eligible for <u>any</u> benefits, such as health care or retirement, which would otherwise be accrued by a full-time position. APERS has been working with the University system to better define who is not eligible, and to allow those people, if they become full-time, to go back and buy that service from APERS under existing purchase provisions. She asked the Board to support this Bill.

Ms. Harris motioned to support Staff's decision on the Senate Bills that had been discussed. She was seconded by Ms. Bevis and the motion carried.

Ms. Stone turned her attention to the pending House Bills.

- **HB 1051 –** An Act to make an appropriation for the personal services and operating expenses for the Arkansas Public Employees Retirement System for the Fiscal Year ending June 30, 2014; and for other purposes. **Now Act 114 of 2013**

This is APERS Appropriation Bill and has already been passed.

- **HB 1123 –** An Act to restrict the amount of credited service earned by a contributory local elected public official to one year of retirement credit for every year worked unless additional contributions are provided; to make technical corrections; and for other purposes.

During the 2011 Legislative Session, Representative Allen Kerr moved, with the support of the APERS Board, to require additional contributions from local elected officials that receive 2:1 retirement credit. It required employers and the elected official to each contribute an additional 2.5%. This was intended to cover <u>all</u> local elected officials, however it was discovered too late that Bill drafters had picked up language referencing non-contributory elected officials. HB 1123 does no more than pick up all the contributory elected officials. Staff is requesting the Board support this Bill.

- **HB 1204 –** An Act to require large municipalities to participate in the Arkansas Public Employees Retirement System for all newly hired employees and all newly elected public officials; to allow current employees to opt into the Arkansas Public Employees Retirement System; and for other purposes.

This bill is identical to one by Representative Nickels attempted to pass in 2011 which mandated that the City of Little Rock enter into APERS. The costs that were given at that time were prohibitive to the city. Afterwards, the City of Little Rock issued an RFP and retained the actuarial firm of Osborne and Carreiro to do an in-depth analysis on how to create an adequate retirement system for their employees. Staff is reluctantly asking the Trustees to oppose this Bill.

Mr. Gaddy moved for the Trustees to support Staff's recommendations on House Bills 1123 &1204 and was seconded by Ms. Harris. Motion carried unanimously.

- **SB 111 –** An Act to ensure that the State retirement systems comply with the Prudent Investor Rule in the renewal and review process for the investment and management of assets if the system; to declare an emergency; and for other purposes.

- **SB 115 –** An Act to exclude funds distributable from a Trust Account established by a state-supported retirement system from the Unclaimed Property Act; and for other purposes. **Now Act 86 of 2013**

Ms. Stone continued, noting that SB 111was drafted by ATRS, but it is in the area of Code that affects all State Retirement Systems. Mr. Hopkins is amending it, but the essence of the Bill is to remove the retirement systems from having to rebid investment contracts every seven years. APERS has avoided the issue by sole-sourcing the contracts at the end of every seven years and by virtue of the fact the Trustees review each manager's performance quarterly. The amendment Mr. Hopkins is adding would seek to ensure that emerging managers are always in consideration and the investment consultants of each system will report back to the Trustees on an annual basis detailing their compliance. Ms. Stone felt that APERS was already largely compliant on its own initiative.

Judge Jacobs motioned to support Staff on SB 111 and was seconded by Ms. Wright. Motion passed.

- **SB 138 –** An Act concerning Deputy Sheriffs and eligibility requirements on the Arkansas Local Police and Fire Retirement System; and for other purposes.

At the invitation of Ms. Stone, Mr. Roger Smith explained the purpose of this Shell Bill. He started with a short history of how APERS had discontinued the multiple service credit for Public Safety Officers in 1997. Since that time, many problems have cropped up due to the unique job pressures these individuals face, particularly those in Corrections. Mr. Smith indicated that this Shell Bill was an attempt to open a dialog with APERS to address some of these perceived unequal benefits between LOPFI and APERS. He explained that he wanted the Board to direct Gail to perform a study before the 2015 Legislative Session and look at ways to address the problem. The law enforcement officers did not wish to create a cost for APERS and had expressed willingness to share the cost for these enhanced benefits. Mr. Smith promised that if the Board would take such action, this Shell Bill would go no further. Ms. Stone assured the Trustees that any proposed change in benefits for this group would not cost the System anything and the entire cost would be borne by the individuals or agencies receiving the enhanced benefits.

After a short discussion, Ms. Harris motioned for Ms. Stone to explore options for funding additional Public Safety Credit over the next two years. Mr. Goodner seconded and the motion was adopted.

Mr. Smith then made a couple of editorial comments concerning the pending legislation the Board had reviewed. He stated that regarding the Bill to allow certain members of the General Assembly to opt out of membership in the Arkansas Public Employees' Retirement System, that it was his opinion in a Defined Benefit Plan, you always had to fund the position, not the person. Also, he commented on Representative Perry's bill that propose taking out life insurance policies on members to pay off the unfunded liabilities of the retirement systems. Mr. Smith stated that while this idea was being encouraged all across the county, he felt this was a poor approach.

QUARTERLY REPORT FOR THE PERIOD ENDING DECEMBER 31, 2012 - Presented by Mr. Ryan Ball and Mr. Kevin Dolsen of Callan Associates, Inc.

Mr. Ball gave an overview of the capital markets noting that for the quarter Non-U.S. stocks outperformed U.S. Equity markets and an even better one for Non-U.S. markets; Fixed Income failed to meet even the anemic expectations. Real Estate and Hedge Funds grew by 2.34% and 3.34%, respectively. 2013 was off to a good start with January showing the highest returns on the S&P since 1999.

As of December 31, 2012 the fund had a Market Value $6.29 Billion; a new high-water for the portfolio. Over the last twelve months, the fund has grown by13.9% and outperformed its target by 1.39%. This put APERS in the top-quarter of performances against their peers, with active managers adding value across the board. Mr. Dolsen noted several individual managers and discussed their more recent performances.

- *Wellington:* returned 3.13%, which doubled the return that of the Russell 1000 Value Index. Over the trailing three, five and ten-year periods, the portfolio has performed similar to the benchmark and ranked above 50th percentile of Callan's Large Cap Value Style Group.

- *CastleArk:* outperformed the benchmark by 66 basis points during the fourth quarter of 2012. Since inception, CastleArk has surpassed the Russell 3000 Growth Index and has ranked in the 10th percentile of Callan's Large Cap Growth Style Group.

- *Lombardia:* trailed the return of the Russell 2000 Value Index and ranked at the 86th percentile of Callan's Small Cap Value Style Group. Lombardia's composite returns over the long term (five and ten-year time periods) performed favorable relative to the benchmark and ranked in the top third of peers.

- *AQR*: posted positive returns and outperformed their benchmark by 61 basis points and ranked in the top decile over all time periods.

- *Newton:* had a negative return and trailed the benchmark by 3.65% and ranked in the bottom quartile of the Callan's International/Global Balanced Style Group over the same time periods.

- *Prudential:* posted 1.71% which bested the BC Aggregate Index by 150 basis points. During the fourth quarter, the portfolio ranked at the 13th percentile of Callan's Core Bond Plus Style Group. Prudential has exhibited favorable returns and above median peer rankings over the long term periods ended December 31, 2012.

- *Artisan Partners:* outperformed the return of the MSCI EAFE Index by 51 basis points during the quarter and ranked at the 36th percentile of Callan's Core International Equity Style Group. Since inception, the portfolio is over 7% ahead of the benchmark and ranks in the 1st percentile.

Ms. Stone announced that the fund was up 11.77% for the first 7 months of Fiscal Year 2013.

SUMMARY OF RETIREES FOR DECEMBER 2012, JANUARY & FEBRUARY 2013 :
The report was accepted with no comments from the Board.

MEDICAL REVIEW BOARD RECOMMENDATIONS:
The Medical Review Board met at 10:00 a.m. on Tuesday, February 5, 2013 in the APERS Library to discuss the case of Ms. Gina B Keller.

- After review and discussion, the Medical Review Board recommended the denial of disability retirement for Ms. Gina B Keller at this time, pending further information.

On a motion made by Judge Jacobs and seconded by Ms. Bevis, the Trustees approved the Medical Board Reviews' recommendation.

FINANCIAL STATEMENTS FOR THE QUARTER ENDING DECEMBER 30, 2012:
Ms. Stone clarified that the income statement represented APERS only; the State Police funds were not included. For the first half of Fiscal Year 2013, the fund had paid out almost $200 million in benefits and continues its healthy growth.

OTHER BUSINESS:
Set DROP Interest Rate for Fiscal Year 2014
According to the Board Regulations, at the first meeting of each calendar year, the Board will set the DROP Interest Rate beginning July 1 of that year. Ms. Stone distributed a graph of the yield

on 10-year Treasury Notes, as that was considered the closest investment vehicle to the 7-year DROP. She noted that in 1997, APERS paid out 6% on the DROP interest, while a 10 year T-bill was yielding almost 7%. In 2012, when the Board voted to adopt a rate of 2.5%, Treasury Notes were yielding between 2 - 2.25%; those rates are still comparable today. Currently, ATRS (Arkansas Teacher Retirement System) is paying 2.0% interest on DROP accounts.

After discussing the expected future returns of the capital market with the Callan representatives, Mr. Gaddy motioned to provisionally keep the rate at 2.5% and then revisit it at the May meeting. He was seconded by Dr. Shelnutt and the motion passed.

Amendment of Board Regulation 204

Ms. Stone gave some background on a recent case that had come before Staff of a member who had been a Public Safety officer (getting 1: 1½ year's credit) with close to 26 years actual service. To supplement his income, he took a part-time job which was reported to APERS as full-time. Ms. Stone explained how previously this regulation was worded to prevent a "spiking" of benefits, but in this case it actually gave him a lower benefit, than if he had never had the second job at all – a perverse outcome. She detailed how the new calculations would still avoid spiking and yet would not penalize an individual for having a second job.

> **REGULATION 204** - 1985 - COMPUTATION OF BENEFITS FOR MEMBERS WITH CONCURRENT SERVICE IN APERS (as amended May 2001)
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> In accordance with the authority provided in ACA 24-4-105(b)(1) and 24-4-521, the APERS Board of Trustees has determined that benefits for members with concurrent service within APERS, where a portion of the service is credited at more than one-for-one (i.e., elected or public safety), shall be computed as follows: A benefit will be calculated separately for service that results in public safety and/or elected credit based on the credited service and final average salary for **the entirety of** that service. A benefit will then be computed for all regular service **based on the regular service and final average salary for that service**. The benefit computed for each type of service will be added together to obtain the total benefit.

Mr. Goodner motioned to adopt the new wording of APERS Regulation 204 on an emergency basis. Ms. Wright seconded and the motion carried.

Renewal of Professional Service Contracts

Ms. Stone distributed a page with the proposed contract limits and explained the formula, which uses generous Capital Market assumptions to project asset growth, for calculating the projected fees for each manager. Since this year coincided with the biennium, Staff is permitted to project out contract costs for 2 years. After a short discussion, Judge Jacobs motioned to ratify the estimated manager fees and professional service contracts through Fiscal Year 2014. He was seconded by Ms. Bevis and it passed unanimously. Ms. Stone commented that over the last fiscal year APERS had spent roughly $20 million on professional service fees.

Litigation Update – Presented by Mr. Jay Wills, APERS Attorney Specialist

Mr. Wills was pleased to announce to the Board that the Arkansas Supreme Court had found in favor of APERS in the case of the "Double Dipper" appeal. While technically, Ms. Taylor has until next Monday (February 25th) to file a motion for rehearing, Mr. Wills' said that was rarely done in the case of a unanimous decision. Also, as the prevailing party in this case, APERS has the opportunity to recoup all of our costs in conjunction with this case. That would include the cost of the court reporter who transcribed the hearings, as well as filing and Circuit Court clerk fees. Total cost that could be recovered would be $4261.45. If the Board directed Mr. Wills to collect those costs, he would send out that petition next Tuesday. Ms. Stone added that Staff was very much in favor of collecting, as it sends out a clear message that the Board upholds the sanctity of the Trust Fund and would defend it against such tactics. Mr. Wills noted that it also sent a strong signal to people sitting on the sidelines, such as Mr. Skippy Leek, that the Courts tended to uphold the Board's decisions and could cost you more money in the long run.

Mr. Gaddy commended Ms. Stone and Mr. Wills for their fine handling of this legal matter and how easy they made it for the Board to decide which direction to take in this complicated issue. Ms. Stone praised the elegant language used by the Supreme Court in laying out their opinion, which noted that "great deference" is paid to an agency's interpretation of the law and that the Legislature intended the act of retirement to be irrevocable. The Board gave Mr. Wills a round of applause for his success in this matter.

Mr. Gaddy motioned for Mr. Wills to take the necessary actions to recoup the expenses for the fund. He was seconded by Mr. Goodner and the motion passed unanimously.

In a related matter, Mr. Wills reminded the Board that Mr. Skippy Leek had asked for Mr. Wills to hold off writing a decision on his case until after Ms. Taylor's case had been decided. Mr. Wills sent a copy of the Court's decision to Mr. Byron Freeland, Mr. Leek's lawyer, but he had heard nothing in response. Since Mr. Leek's case was virtually indistinguishable from Ms. Taylor's, Mr. Wills doubted that he would choose to pursue it further.

Annual Approval for Board Travel Reimbursements

Ms. Stone explained that according to *ACA §25-16-902* during the first meeting of each calendar year, the Board will establish travel reimbursement rates for Trustees performing official Board duties for the calendar year of 2013. This is currently set at 42 cents per mile. Judge Jacobs motioned to approve reimbursement for travel under the state's guidelines. Mr. Gaddy seconded the motion and it passed unanimously.

2013 Annual Educational Seminar

Ms. Stone stated that Staff had chosen a tentative date of Tuesday, October 22nd as the date for the APERS Annual Educational Seminar. No one on the board had any objections to that date.

Legislative Audit Results

Judge Jacobs commended Staff on their Annual Legislative Audit which had no findings.

NEXT QUARTERLY BOARD MEETING:

The next quarterly meeting of the APERS Board of Trustees is scheduled for Wednesday, May15, 2013 at 9:00 a.m.

ADJOURNMENT:

There being no further business, the meeting was adjourned.

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MR. ARTEE WILLIAMS, CHAIR MS. GAIL STONE, EXECUTIVE DIRECTOR