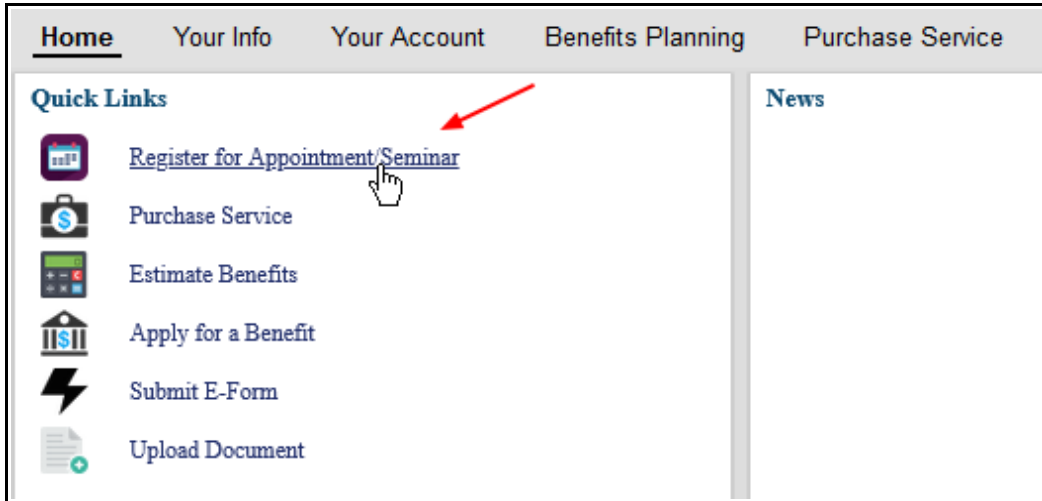
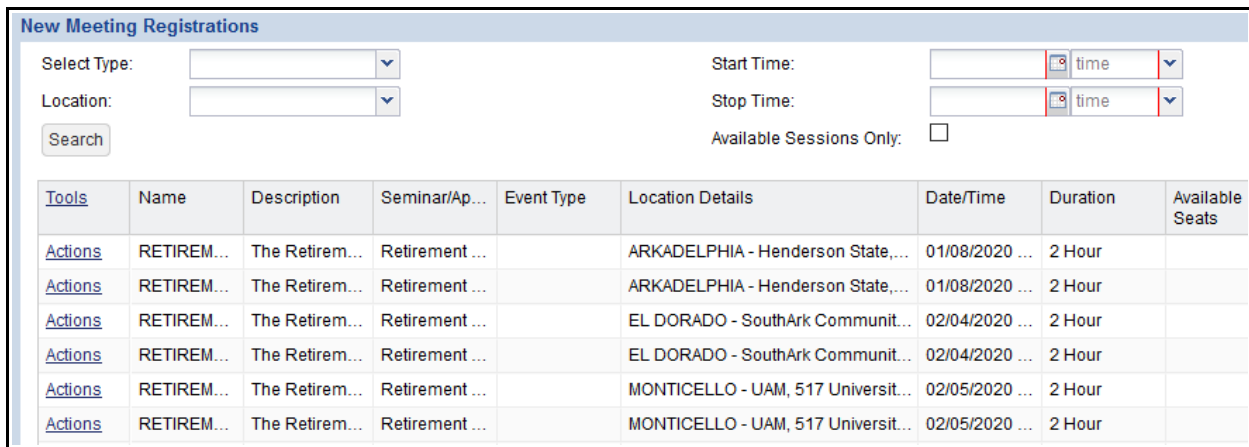


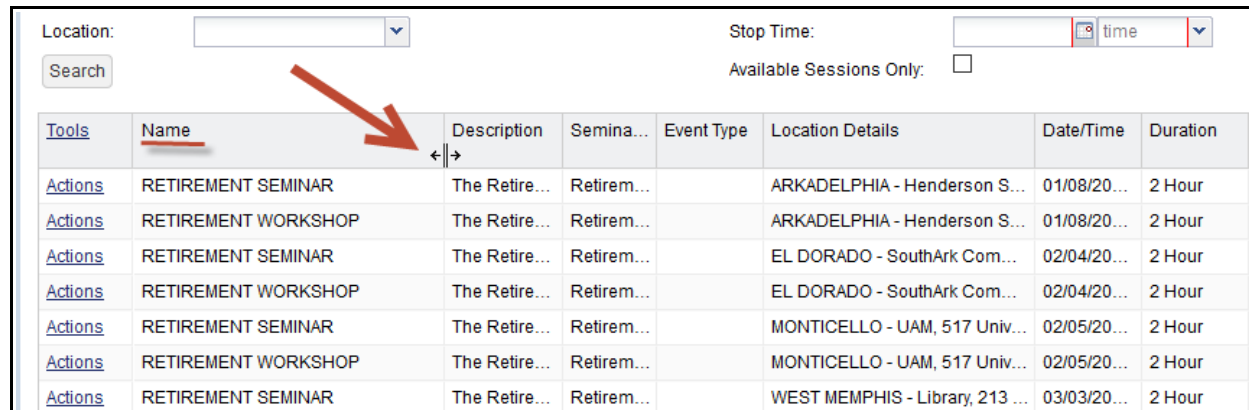
To register for a retirement seminar, click the **Register for Appointment/Seminar** link on your **Home** screen menu.



This will take you to the **New Meetings Registration** screen where you can choose a seminar date and time.



You will probably want to expand one of the columns – **Name**, **Description**, or **Seminar/Appointment** – to help choose the correct program for your retirement timeline.



You can also use the **Select Type** or **Location** drop down menus to filter the results and see only those programs that fit the criteria you choose.

Select Type: ▼ Start Time: time

Location: ▼ Stop Time: time

Search Available Sessions Only:

Tools	Name	Description	Seminar/Ap...	Event Type	Location Details	Date/Time	Duration
Actions	RETIREME...	The Retire...	Retirement ...		EL DORADO - SouthArk Communi...	02/04/2020 ...	2 Hour
Actions	RETIREME...	The Retire...	Retirement ...		EL DORADO - SouthArk Communi...	02/04/2020 ...	2 Hour
Actions	RETIREME...	The Retire...	Retirement ...		MONTICELLO - UAM, 517 Universi...	02/05/2020 ...	2 Hour
Actions	RETIREME...	The Retire...	Retirement ...		MONTICELLO - UAM, 517 Universi...	02/05/2020 ...	2 Hour
Actions	RETIREME...	The Retire...	Retirement ...		WEST MEMPHIS - Library, 213 N. ...	03/03/2020 ...	2 Hour
Actions	RETIREME...	The Retire...	Retirement ...		WEST MEMPHIS - Library, 213 N. ...	03/04/2020 ...	2 Hour

Once you have found the program you want, click the **Actions** link to the left and select **Register**.

Search Available Sessions Only:

Tools	Name	Description	Seminar/Ap...	Event Type	Location Details	Date/Time	Duration	Availa Seats
Actions	RETIREME...	The Retire...	Retirement ...		EL DORADO - SouthArk Communi...	02/04/2020 ...	2 Hour	
Actions	RETIREME...	The Retire...	Retirement ...		EL DORADO - SouthArk Communi...	02/04/2020 ...	2 Hour	
Actions	RETIREME...	The Retire...	Retirement ...		MONTICELLO - UAM, 517 Universi...	02/05/2020 ...	2 Hour	
Actions	RETIREME...	The Retire...	Retirement ...		MONTICELLO - UAM, 517 Universi...	02/05/2020 ...	2 Hour	
Actions	RETIREME...	The Retire...	Retirement ...		WEST MEMPHIS - Library, 213 N. ...	03/03/2020 ...	2 Hour	
Actions	RETIREME...	The Retire...	Retirement ...		WEST MEMPHIS - Library, 213 N. ...	03/04/2020 ...	2 Hour	

You will receive an email confirming your registration. You can use the same process to **Cancel** a registration as well.