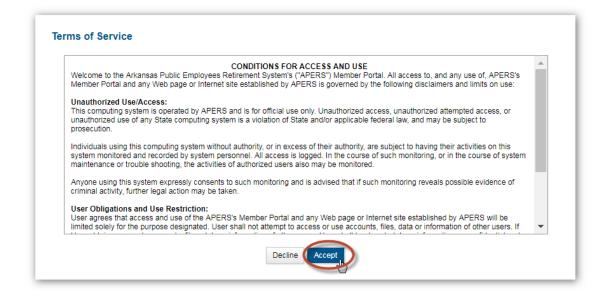
## LOGGING IN TO MYAJRS

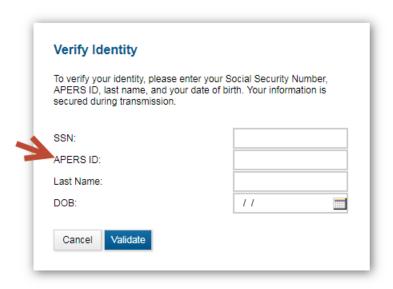
To log on to myAJRS, navigate to the AJRS website home page (<a href="www.apers.org/ajrs">www.apers.org/ajrs</a>). If you already have an account, you will click My Account Login. To sign up for myAJRS, click Sign up for MyAJRS.



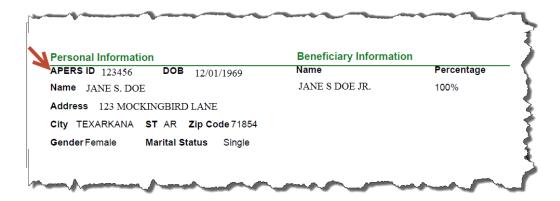
You need to agree to the terms of service to proceed. Click on the Accept button to continue.



For the Verify Identity screen you will need your APERS ID.



For active members, you can find your APERS ID on your Annual Statement



For retired members you can find your APERS ID on your Explanation of Benefits (EOB) Statement



If you need help with finding your APERS ID contact APERS at 501.682.7800 or 800.682.7377.

Enter all the requested information and click on Validate.

This will take you to the **Account Setup Screen**.

Create your username and password.

Note and follow the password rules.

Set up your security questions and answers.

Finally provide a valid email address for future notifications.

Click the **Submit** button located at the bottom of the form.

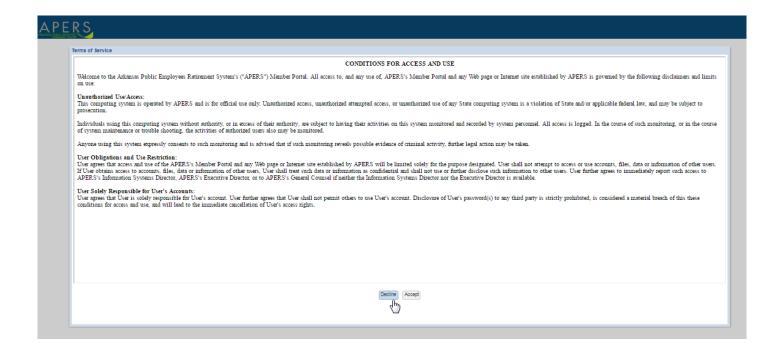
Account	
All fields are required. The	password is case sensitive.
Person:	MATERIA (MATERIAL)
Username (minimum 6 characters):	
Enter New Password:	
Confirm New Password:	
Password must match the	following rules
1. Password must ha	ve a minimum of 8 characters
2. Password cannot r	match the username
3. Password cannot b	pe set to any of the previous 6 passwords
	natch three out of the following four regular expressions: 1 uppercase, 1 ecial character(non-alphanumeric)
Security Questions	
Security questions are use	ed in-case you ever need to recover your password.
First Question:	¥
	<b>Y</b>
Answer:	<b>V</b>
Answer: Second Question:	<b>▼</b>
Answer: Second Question:	▼ ▼
Answer: Second Question: Answer:	▼
Answer: Second Question: Answer: Third Question:	<b>T</b>
Answer: Second Question: Answer: Third Question:	<b>T</b>
First Question: Answer: Second Question: Answer: Third Question: Answer:	<b>T</b>
Answer: Second Question: Answer: Third Question: Answer:  Email Address Your email address is used	<b>T</b>
Answer: Second Question: Answer: Third Question: Answer:  Email Address Your email address is used	▼
Answer: Second Question: Answer: Third Question: Answer:	▼
Answer: Second Question: Answer: Third Question: Answer:  Email Address Your email address is used outside companies.	▼

If the registration is successful, you will receive a confirmation message.

## Registration Successful Your account has been successfully created. You currently are redirected to the login page.

You will be redirected back to the **login** screen. Enter your new user name and password and click on the **Log In** button to continue.

Once you have successfully logged in, you will see the **Terms and Conditions** screen. You must click on **Accept** to continue to your **Home** page.



## Welcome to your **Home** page.

