



Employer Enrollment Request

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Little Rock AR 72201
(501) 682-7800 / (800) 682-7377
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If you are an authorized representative of a public entity interested in becoming a participating public employer, complete and submit this form so we can confirm your eligibility. Mail or fax the form to APERS "Attn: Employer Services" at the address or number listed above right. If you have questions, contact us, and we will be glad to assist you.

I. Contact Information			
Name of Entity			
Mailing Address	City	State AR	Zip Code
Contact Name	Contact Position		
Contact Email	Contact Phone		

II. Type of Eligible Entity (per ACA § 24-4-101)	
Public Employer	As defined, authorized, or created in Arkansas Code 1989 Annotated
<input type="checkbox"/> Municipality	Any incorporated city or town in the state and includes all agencies, offices, departments, and commissions of the city or town.
<input type="checkbox"/> Rural waterworks facilities board	A rural waterworks facilities board created under the Rural Waterworks Facilities Boards Act, § 14-238-101 et seq.
<input type="checkbox"/> Regional airport authority	Any regional airport authority created under the Regional Airport Act, § 14-362-101 et seq., which was formed after January 1, 1990
<input type="checkbox"/> Public facilities board	Any public facilities board created under the Public Facilities Boards Act, § 14-137-101 et seq.
<input type="checkbox"/> Regional solid waste management board	Any regional solid waste management board defined under § 8-6-701 et seq.
<input type="checkbox"/> Joint county and municipal sanitation authority	Any sanitation authority created under the Joint County and Municipal Solid Waste Disposal Act, § 14-233-101 et seq.
<input type="checkbox"/> Suburban improvement district	A suburban improvement district defined under § 14-92-501 et seq.
<input type="checkbox"/> Regional water distribution board	Any regional water distribution board created under The Regional Water Distribution District Act, § 14-116-101 et seq.
<input type="checkbox"/> Public rehabilitation services corporation	A rehabilitative services corporation created under 4-34-101 et seq.
<input type="checkbox"/> County	Any county in the state and includes all agencies, offices, departments, boards, commissions, and county-supported institutions that are duly constituted agencies of the county.
<input type="checkbox"/> Intergovernmental Juvenile Detention Council	The Intergovernmental Juvenile Detention Council of the Tenth Judicial District created by uncodified Acts 1995, No. 899.
<input type="checkbox"/> Local unit of government	A local unit of government, other than a public rehabilitative services corporation, created under § 4-34-101 et seq.
<input type="checkbox"/> Public water authority	A public water authority created under the Water Authority Act, § 4-35-101 et seq.
<input type="checkbox"/> Regional solid waste management board	Any regional solid waste management board defined under § 8-6-701 et seq.
<input type="checkbox"/> Metropolitan Port Authority	Metropolitan Port Authority was created under Metropolitan Port Authority Act of 1961 § 14-13 185-101
<input type="checkbox"/> Public Transit Authority	Public Transit Authority was created under the Public Transit System Act § 14-334-101

III. Employee Data	
Number of Employees in Total	Number of Full Time Employees

IV. Current Plan	
<input type="checkbox"/>	No, we have no existing retirement plan.
<input type="checkbox"/>	Yes, our current retirement plan is (name or type) _____

V. Employer Certification (to be completed by an authorized representative of the entity)	
I acknowledge that I have read the attached materials regarding eligibility for and participation in the system and that I understand that employers must provide documentation that verifies their eligibility. I certify that I am authorized by the entity named above to request enrollment in the system.	
Representative's Name _____ (please print or type)	Position _____
Signed _____	Date _____